

# “The future is yours. Start today to make it exactly how you want it to be, with this ideal stepping-stone for a rewarding career in Insurance”

At Continental Insurance, we know that it takes more than mere ability, experience and qualifications to make a team great. That is why, in our quest to become the No. 1 Insurance provider in Sri Lanka, we only recruit personnel who can offer world-class levels of service excellence and unmatched professionalism. If you possess the star qualities we seek, this just might be your chance to join Continental Insurance, the dynamic new power in the insurance industry.

## Accounts Assistant / Junior Executive - Financial Reporting

### The Job

- ▶▶ Preparation of management reports on a timely manner.
- ▶▶ Assist to prepare financial reports for regulatory authorities and management.
- ▶▶ Preparation of bank reconciliations.
- ▶▶ Liaise with auditors. (Provide necessary documentation/Schedules to external auditors)

### The Person

- ▶▶ Following AAT/CA.
- ▶▶ 02 years' experience in Accounting/Finance Dept/Reputed Audit firm.
- ▶▶ Proficiency in Accounting software and MS Excell, Word etc.
- ▶▶ Excellent communication and interpersonal skills.
- ▶▶ Ability to handle multiple tasks and meet deadlines.
- ▶▶ Experience in the Insurance industry will be an added advantage.
- ▶▶ Age below 30 years.

Continental Insurance is an equal opportunity employer and invites applications from all suitably qualified individuals to join our team. An attractive remuneration package, on par with qualifications and experience, will be offered to the selected candidate.

Please send your CVs, with the names and contact details of two non-related referees, to the given address/email within 10 working days of this advertisement. Please state the position applied for on the top left corner of the envelope or as the subject of the e-mail. Please note that only short-listed candidates will be called for interviews.

Chief Human Resources Officer

Continental Insurance Lanka Limited,  
No. 79, Dr. C. W. W. Kannangara Mawatha, Colombo 07, Sri Lanka.

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